

# Team Sopris Board Minutes

**Date:** 2/2/21

**Present:** Tiffany Lindenberg, Kayo Ogilby, Rachel, Sollars, Steve Vanderhoef, Christi Newton,

**Guests:**

**Minutes kept by:** Kayo Ogilby

Time	Agenda	Discussion	Action
Old Business			
	<p>Coaches Report: Steve Upcoming Meets</p>	<p>Two meets coming up and highschool meet.</p> <p>Cristi has the cities approval for the meets today. She will now send meet requests.</p> <p>Steve says we will allow 15 people per meet from Avon and Aspen.</p> <p>For highschool we have approval for 50 in the pool(not counting officials and timers ets). - the club meet will also be able to follow CHSAA Rules.</p> <p>Total of 87 people we can accommodate in all different aspects of the pool.</p> <p>This year we will have to figure out parent numbers that can attend because we will be inside this time. Little kids are harder in this regard because it will be limited with parents being with them. So if 80 is our number, that is 40 kids and 40 parents. We are a little over that... although that might go down a little with siblings.</p> <p>Cristi expressed with having that many people on deck... that ends up being a lot of people.</p> <p>Steve's idea: Keep everyone we can in the gym, and then maybe add an extra heat, so many 3 or 4 heats in the pool, which pushes more people to the pool and lower numbers in the gym.</p> <p>Thus we line up 5 heats at a time and this keeps numbers down in gym and on deck. (we may have to</p>	

	<p>Equipment</p> <p>Finances</p> <p>Sectionals Meet Arizona</p> <p>Membership/Holds/ Waitlist issues</p>	<p>drop this to 4 because of the speed of the flow and kids needing to get back in). Having these heets out in the pool deck would help make the environment fell less sterile.</p> <p>Little Kid parent numbers thoughts: keeping parent numbers down. Use parents to walk heets in - this helps lead kids in and out, and provide supervision - parents were appreciative of this.</p> <p>Rec center is closed on Sunday. Cristi siad she does not want to turn away people, so if we get more than we anticipated, we can seat people on stairs, etc, and then just disinfect everything.</p> <p>We plan to keep the same roles as last meet - they worked well. Volunteer sheet - get that sent out. Do timers from all teams. Officials - last time Rachel did this - Steve will inquire.</p> <p>Todd will do video for highschool - Steve will ask him about club.</p> <p>Timing Computer: It is \$300, \$400 to upgrade software - we should upgrade, especially if we get the new computer.</p> <p>Steve called bank and and it is still Cristi and Jeff as signers... we tried to get this solved last year... that seems like a bank error.</p> <p>All three swimmers who are qualified want to go. Avon/ASpen also planning on attending.</p> <p>Do we want to take this next week off? It is spring break. We usually do this. The board agreed with this.</p> <p>CSI is also trying to put together a couple small championship meets. We had discussion about whether we might host one of these.</p> <p>Steve took the board over the numbers we currently have and how many have been showing up.</p> <p>Steves thoughts about if we decide to open this backup.</p>	<p>Cristi will call bank to look into this.</p> <p>Steve is going to reach back out to Jackie Stiff to see what is out there and if this ship has sailed.</p>
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		<p>Step 1: Send letter out to those who are on hold with two options: pay hold fee, or to cancel and re-register alter... That gives us the option to know how many spots we have. Give them a short window - let them know that we will cancel them if we don't hear. Make deadline the 14th and then on the 15th cancel or start with hold fee.</p> <p>Step 2: Reach out to families on waitlist. (hold off a week until we know our hold/cancel numbers).</p>	
Next Meeting	Tuesday, Dec 2nd		

### Membership Hold Conversation:

Current Policy: Families have the option to put their membership on hold by paying a holding fee equal to 20% of the monthly dues which will be charged for each month on hold. Written notification must be provided 30 days prior to the intended hold date. Upon return, the annual membership will again be invoiced for the balance of the year. If you opt to not pay the holding fee your membership will be canceled and you will be required to re-register upon your return. Developmental groups are not subject to the holding fee.

### Pros:

Good idea from a business aspect.  
Also good for exposing new athletes to the program.

### Volunteer note:

"This is a larger job, and will cover more of volunteer requirement."

### Sponsor board:

Two options: I can commit to manage and coordinate other volunteers. Or I can take the lead on this for more than one year (we need language that is strong enough to hand over the reins). And coordinating people that are helping.

Option 2: I am willing to help on this committee.

### Sign Up Genius:

About of 4 hours a week. This would be the last thing Steve would give up - if we have someone that has technical - if you have prior experience managing sign up genius - or really proficient with computer - this would be a huge help - this would not be a huge job, but would support Steve when he can't.

Website: Wix is the platform.

Grant Writing - need to be able to meet deadlines and plan ahead. This would be ideal for people who have previous grant writing experience. Many of these grant have been written for previous years and just need to be update.

Add assistant coach. Kelly pretty stable, we will lose Ellie in a year, Bob always a possibility to leave. Griffin at some point will leave. Dryland coaching, if you have experience, or know of someone, let us know. USA Swimming certifications necessary.

Last question: General: is there something you can help with, or do you have a particular skill set?

Officials -

Board Member -

Volunteer Survey Questions:

Hello Team Sopris Families,

It is exciting to write this from the perspective of continued Team Sopris swimming through-out these last challenging months. We would like to extend our gratitude to everyone from our coaches to our families for continued support in making this program run!

Many of you have expressed interest in taking on volunteer positions to help support the "dry side" of our program. Thank you for this interest and support. The swimming world is indeed heavily reliant on volunteering.

The purpose of this survey is to describe some volunteer tasks that we need help with beyond typical swim meet and other volunteer positions and provide the space for families and/or individuals to sign up.

Please indicate your willingness to help with any of the positions below.

Sponsor Board. Team Sopris has a number of sponsors that financially support the team (those sponsors can be seen on the sponsor board that hangs above the pool deck near the hot tub). Each year we need to reach back out to those sponsors to collect annual pledges, as well as reach out to any new sponsors needed to fill old slots. This task will begin in February. Coach Steve would help people get up and going with this task. Leading this task is a larger task, and would fulfill more of your volunteer requirements.

Yes, I could commit to lead this (and mannage and lead others) and do so for more than one year.

I could be on a team that helps with this task.

Manage Sign-Up Genius on a weekly basis. This has become a great tool to manage practice numbers during CoVid. We are looking to take this task off of Coach Steve's plate. This job would be ideal for someone who has previous experience managing Sign-Up Genius, or who is very proficient with computers.

Yes, I would be willing to help with managing Sign Up Genius.

Website. We would also like to take this task off of Steve and Wendy's plate. This job is ideal for someone with some web-site experience and/or is proficient with computers. It would involve learning the ins and outs of our site from Steve and Wendy and then communicating with Steve as need be and updating the site with upcoming new information as need be. This is a larger task and would fulfill more of your volunteer requirements.

Turkey Trot. The Turkey Trot is an annual Thanksgiving Fun Run that Team Sopris hosts and is a significant fundraiser. It did not happen this year because of CoVid, but we are hopeful we will return to it next fall. Like the Sponsor Board, this is a task that requires some heavy lifting for part of the year and just minor coordinating the other months. We are looking for one primary person and others that might be willing to sit on that committee. Being the primary leader is a larger task, and would fulfill more of your volunteer requirements.

Yes, I would be willing to be the primary coordinator of the Turkey Trot.

Yes, I would be willing to serve on the Turkey Trot Comitee.

Grant Writing. Each year Team Sopris writes 1-3 grants from the city, county, and others to help fund the team. This is a significant task during the time of year where these are due and is best suited for someone who anticipates being part of the program for a number of years, has previous grant writing experience, or is good at planning ahead and meeting deadlines. It should be noted that we have previous copies of most of these grants that can be used as templates that just need to be updated for the upcoming grant cycle. Steve and Cristi would show this person or people the ropes. This is a larger task and would fulfill more of your volunteer requirements.

Yes, I would be willing to help with grant writing.

Assistant Coach or Dryland Coach. (This would be a paid position) Have previous competitive swim experience or fitness instruction experience? Know someone that does? We are keeping our eyes out for an additional assistant coach to add to our team to cover a couple practices a week, as well as a dryland coach. Both of these positions would require having, or getting, USA Swimming Certifications (which is a very doable process).

Yes, I would be interested in looking into the assistant coach position.

I know someone who would be a potential assistant coach.

Yes, I would be interested in looking into the dryland coach position.

I know someone who would be a potential dryland coach.

Is there a skill set that you have or something you would like to contribute that might not be on this survey?